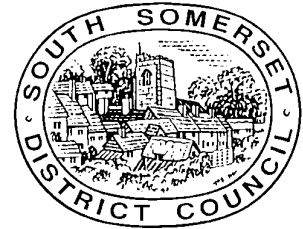


South Somerset District Council

Notice of Meeting



Scrutiny Committee

Making a difference where it counts

Tuesday 5 March 2013

10.00am

**Main Committee Room
Council Offices
Brympton Way
Yeovil
Somerset BA20 2HT**

The public and press are welcome to attend.

Disabled Access is available at this meeting venue.



If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, Becky Sanders on Yeovil (01935) 462462
email: becky.sanders@southsomerset.gov.uk, website: www.southsomerset.gov.uk

This Agenda was issued on Monday 25 February 2013.

Ian Clarke, Assistant Director (Legal & Corporate Services)



**This information is also available on our
website: www.southsomerset.gov.uk**



INVESTOR IN PEOPLE

Scrutiny Committee Membership

Chairman Sue Steele
Vice Chairman David Bulmer
Carol Goodall

Cathy Bakewell	Tony Lock	Wes Read
Nigel Gage	Paul Maxwell	Martin Wale
Peter Gubbins	Graham Middleton	Nick Weeks
Pauline Lock	Sue Osborne	

Information for the Public

What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings; and
- see agenda reports.

Meetings of the Scrutiny Committee are held monthly on the Tuesday prior to meetings of the District Executive at 10.00am in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website www.southsomerset.gov.uk.

The Council's Constitution is also on the website and available for inspection in council offices.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

South Somerset District Council – Council Plan

Our focuses are: (all equal)

- Jobs – We want a strong community, which has low unemployment and thriving businesses
- Environment – We want an attractive environment to live in with increased recycling and lower energy use
- Homes – We want decent housing for our residents that matches their income
- Health and Communities – We want communities that are healthy, self-reliant, and have individuals who are willing to help each other

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South Somerset District Council

Draft minutes of the Scrutiny Committee held on Tuesday 5 February 2013 in the Main Committee Room, Council Offices, Brympton Way, Yeovil.

(10.02 a.m. – 11.55am)

Present:

Members: Councillor Sue Steele (Chairman)

Cathy Bakewell	Pauline Lock	
Dave Bulmer	Tony Lock	Sue Osborne
Nigel Gage	Paul Maxwell	Wes Read
Carol Goodall	Graham Middleton	Nick Weeks

Also present:

Councillors Tim Carroll, Ric Pallister and Gina Seaton

Officers:

Donna Parham	Assistant Director, Finance and Corporate Services
Jo Gale	Scrutiny Manager
Emily McGuinness	Scrutiny Manager
Becky Sanders	Democratic Services Officer

108. Minutes (Agenda Item 1)

The minutes of the meeting of the Scrutiny Committee held on Wednesday 2 January 2013 were approved as a correct record and signed by the Chairman.

109. Apologies for Absence (Agenda Item 2)

Apologies for absence were received from Councillors Martin Wale and Peter Gubbins.

110. Declarations of Interest (Agenda Item 3)

Councillor Tony Lock declared a personal interest for item 13 on the District Executive agenda – Transfer of responsibility for the Petters Way toilet provision to Yeovil Town Council – as he was Chairman of the Yeovil Town Council Committee responsible for the matter.

111. Public Question Time (Agenda Item 4)

There were no members of public at the meeting.

112. Issues Arising from Previous Meetings (Agenda Item 5)

There were no issues raised from previous meetings.

113. Chairman's Announcements (Agenda Item 6)

The Chairman informed members that she, the Scrutiny Manager and Councillor Paul Maxwell had attended the Waste Scrutiny meeting the previous week.

She also noted that the Scrutiny Manager and Councillor Carol Goodall would be attending training with the Local Government Information Unit on Local Government Finance next week.

114. Verbal update on reports considered by District Executive on 3 January 2013 (Agenda item 7)

The Chairman commented that the Scrutiny comments were included in the minutes that had been circulated.

115. Reports to be considered by District Executive on 7 February 2013 (Agenda item 8)

Members considered the reports outlined in the District Executive agenda for 7 February 2013. It was agreed that the following comments and questions would be taken forward to District Executive for consideration:

Report from Yeovil District Hospital NHS Foundation Trust – item 6

- Scrutiny Committee are doing a collective response to the consultation about proposals for improvement of acute stroke services in Somerset.
- Members asked for further information about infected clinical waste being made into briquettes and the level of take up and where they were sold. (p. 4)

Somerset Waste Partnership – item 7

- Scrutiny commented that any publicity needs to put an emphasis on recycling saves money.
- Scrutiny supported the allocation of additional funding, to deliver an education programme promoting increased food recycling levels. This funding should be conditional on other partner authorities also allocating funding.
- The teams are to be congratulated for catching up on collections following the recent adverse weather.
- A suggestion to help reduce the amount of nappies going to landfill was to ensure literature is made available through NHS and NCT Ante Natal classes and at Sure Start centres about re-usable nappies, detailing what's involved and the money that can be saved compared to purchasing disposable nappies. Dorset County Council do road shows on this subject and provide materials and props for groups to borrow to share information/promote reusable nappies.

Revenue Budget 2013/14 – Medium Term Financial Plan and Revised Capital programme - item 8

- Scrutiny queried the loss in car park income (p.43) and whether funding would remain allocated for new car parks even though land was not available.

2012/13 Revenue Budget Monitoring Report for the period ending 31 December 2012 - item 9

- Scrutiny raised concern regarding the variance with Revenues and Benefits (p.48).
-

- Members sought clarification that the 24k no longer required for capital works at the crematorium would be re-allocated (p.34 of appendix doc).
- Clarification was also sought regarding allocations for Youth Facilities Development (p. 37 of appendix doc) and if any underspend would be clawed back.

2012/13 Capital Budget Monitoring Report for the period ending 31 December 2012 - item 10

- In relation to the various budget reports in the Agenda, the Scrutiny Committee would like to thank Donna Parham for attending their meeting and answering their questions.
- Scrutiny were content with the recommendations.

SDDC Policy for Awarding Private Sector Housing Grants/Loans and other Financial Assistance – item 11

- Scrutiny were content with the recommendations.

Transfer of responsibility for Castle Cary Toilet Provision to Castle Cary Town Council – item 12

- Scrutiny asked that the inference within the report on Castle Cary Town Council sought the transfer of the toilets be changed to reflect the fact that they were led to believe that if they did not take on the toilets, the town would lose the facility.
- Other than the above, Scrutiny were content with the recommendations.

Transfer of responsibility for Petters Way Toilet Provision to Yeovil Town Council – item 13

- Scrutiny were content with the recommendations.

Exclusion of the Public

In accordance with Section 100A(4) of the Local Government Act 1972 (as amended), the Committee resolved that the press and public be excluded from the following item in view of the likely disclosure of exempt information as described in Paragraph 3 of Part 1 of Schedule 12A to the Act, i.e. "Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Confidential

Rationalising land ownership at Chard Business Park – item 16

- Scrutiny noted that the map with the report did not indicate orientation or plot 5 referred to in the report, but other than that were happy to support the recommendations.

116. Verbal Update on Task & Finish Reviews (Agenda Item 9)

Health Inequalities Scrutiny Programme

The Scrutiny Manager and Councillor Cathy Bakewell as Chair of the Health Inequalities Task and Finish Group had attended a workshop in London on 25th January to report back on the review process and outline the key learning points with representatives from the Centre for Public Scrutiny and the Department of Health.

Council Tax Benefit Changes

The Scrutiny Manager commented that the proposals had been passed by Council, and the Task and Finish group would continue to be involved through the final stages prior to implementation, whilst notification letters were distributed to those affected. The group would continue in a monitoring role throughout the year following implementation.

Review of Member Representation on Outside Organisations

The Democratic Services Officer advised that the final report was near completion and it was hoped the report would be made to the March meeting for endorsement.

Business Rates – Discretionary Rate Relief

The Scrutiny Manager reminded members that several months previously the Committee had asked for further information relating to an overspend of Business Rates Discretionary Relief. The Assistant Director (Finance and Corporate Services) had provided the information and it was agreed that a review of Business Rates Discretionary Relief would commence in the new financial year, and that a Task and Finish exercise would help to inform and develop a new policy.

ACTION: Members to note the updates.

117. Update on matters of interest (Agenda Item 10)

The Scrutiny Managers gave updates regarding:

District-Wide Review of Flooding

The Scrutiny Manager noted the initial steering group meeting had taken place the previous week, however a representative from SCC had not been present. The Flood Summit had been arranged for 15 March at the County Cricket Ground in Taunton, and several Somerset MPs had confirmed their attendance.

Joint Waste Scrutiny

The Joint Waste Scrutiny Panel had met recently to consider the Draft Business Plan – as considered earlier in this agenda. It was noted that a meeting of Scrutiny support officers from the Somerset authorities had been arranged to discuss on-going support for the Joint Waste Scrutiny Panel. When the Panel was set up, it was agreed that SSDC would support the first cycle of meetings – SSDC continues to support the Joint Waste Scrutiny Panel over two years later and discussions would look to identify another authority to support future Joint Waste Scrutiny meetings.

Health Scrutiny

The Scrutiny Manager would be approaching Somerset County Council (SCC) about Health Scrutiny following the local elections in May.

Countywide Review of Homelessness

The Scrutiny Manager confirmed that the next Task and Finish review would be the Countywide Homelessness Strategy and asked that any interested members get in touch with her.

ACTION: • Members to note the updates.

118. Scrutiny Work Programme (Agenda Item 11)

There were no updates to the Work Programme

ACTION: • Members to note the Scrutiny Work Programme.

119. Somerset Waste Board – Forward Plan (Agenda item 12)

ACTION: Members to note the Somerset Waste Board Forward Plan.

120. Date of Next Meeting (Agenda Item 14)

Members noted that the next meeting of the Scrutiny Committee would be held on Tuesday 5 March 2013 at 10.00am in the Main Committee Room, Brympton Way, Yeovil.

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Chairman

Scrutiny Committee

Tuesday 5 March 2013

Agenda

Preliminary Items

1. **To approve as a correct record the minutes of the previous meeting held on 5 February 2013**
2. **Apologies for Absence**
3. **Declarations of Interest**

In accordance with the Council's current Code of Conduct (adopted July 2012), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting. A DPI is defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No. 1464) and Appendix 3 of the Council's Code of Conduct. A personal interest is defined in paragraph 2.8 of the Code and a prejudicial interest is defined in paragraph 2.9. In the interests of complete transparency, Members of the County Council, who are not also members of this committee, are encouraged to declare any interests they may have in any matters being discussed even though they may not be under any obligation to do so under any relevant code of conduct.

4. **Public Question Time**
5. **Issues Arising from Previous Meetings**

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. **Chairman's Announcements**

Items for Discussion

Page Number

- | | | |
|-----|--|----------|
| 7. | Verbal update on reports considered by District Executive on 7 February 2013..... | 1 |
| 8. | Reports to be considered by District Executive on 7 March 2013..... | 2 |
| 9. | Somerset Community Safety Partnership | 3 |
| 10. | Verbal update on Task and Finish reviews..... | 4 |
| 11. | Update on matters of interest | 5 |
-

12. Scrutiny Work Programme.....6

13. Somerset Waste Board – Forward Plan (published on 18 February 2013).....9

14. Date of next meeting.....12

Scrutiny Committee – 5 March 2013

7. Verbal update on reports considered by District Executive on 7 February 2013.

The Chairman will update members on the issues raised by Scrutiny members at the District Executive meeting held on 7 February 2013.

The draft minutes from the District Executive meeting held on 7 February 2013 have been circulated with the District Executive agenda.

Scrutiny Committee – 5 March 2013

8. Reports to be considered by District Executive on 7 March 2013

Lead Officers: Emily McGuinness, Scrutiny Manager

Jo Gale, Scrutiny Manager

*Contact Details: emily.mcguinness@southsomerset.gov.uk or (01935) 462566 or
joanna.gale@southsomerset.gov.uk or (01935) 462077*

Scrutiny Committee members will receive a copy of the District Executive agenda containing the reports to be considered at the meeting on 7 March 2013.

Members are asked to read the reports and bring any concerns/issues from the reports to be discussed at the Scrutiny Committee meeting on 5 March 2013.

The Chairman will take forward any views raised by Scrutiny members to the District Executive meeting on 7 March 2013.

The Programme Manager will attend Scrutiny Committee to provide an update on the South Somerset Family Focus Programme.

Scrutiny Committee – 5 March 2013

9. Somerset Community Safety Partnership

Lead Officer: Kim Close, Assistant Director (Communities)
Contact Details: kim.close@southsomerset.gov.uk or (01935) 462708or

At the Scrutiny Committee meeting on 4 September 2012, members considered a District Executive Report on the Somerset Community Safety Partnership Merger and had sought clarification as to how the performance of the partnership would be monitored. At the District Executive meeting it had been agreed that an update would be given to Scrutiny Committee every six months.

The Assistant Director (Communities) will be attending the meeting to provide a brief verbal update.

Scrutiny Committee – 5 March 2013

10. Verbal update on Task and Finish reviews

The Task and Finish Review Chairs will give a brief verbal update on progress made.

Current Task & Finish Reviews

- Review of Member Representation on Outside Organisations
- Council Tax Benefit Reduction
- Health Inequalities Scrutiny Programme

Future reviews

- Review of the Market Towns Investment Group (MTIG)
 - Business Rates - Discretionary Rate Relief (likely to commence in May)
 - Countywide review of the Somerset Homelessness Strategy (likely to commence in April)
-

Scrutiny Committee – 5 March 2013

11. Update on matters of interest

Lead Officers: Emily McGuinness, Scrutiny Manager
Jo Gale, Scrutiny Manager
Contact Details: emily.mcguinness@southsomerset.gov.uk or (01935) 462566 or
joanna.gale@southsomerset.gov.uk or (01935) 462077

Action Required

That members of the Scrutiny Committee note the verbal updates as presented by the Scrutiny Manager.

Purpose of Report

This report is submitted for information to update members of the committee on any recent information regarding matters of interest to the Scrutiny Committee, and for the Scrutiny Manager to verbally update members on any ongoing matters.

Updates

The Committee will be verbally updated about ongoing matters including:

- Countywide review of flooding
- Joint Waste Scrutiny
- Health Scrutiny

Scrutiny Committee – 5 March 2013

12. Scrutiny Work Programme

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
2 April '13	Health Inequalities Scrutiny Programme	✓		Final report of the Health Inequalities Scrutiny Programme	Emily McGuiness, Scrutiny Manager
2 April '13	Consideration of report of the Car Parking Strategy review Group	✓		At the June 2012 Scrutiny Committee meeting it was agreed that Scrutiny would informally consider the draft report of the Car Parking review group a month prior to the reports' consideration by District Executive.	Martin Woods – Assistant Director – Economy.
2 April '13	Member Representation on Outside Bodies	✓		Final report of the Task and Finish Group - review of member representation on outside bodies.	Becky Sanders, Democratic Services Officer Martin Wale, Chairman of the review group.
7 May '13	Countywide Review of Flooding	✓		Feedback and progress update following the Flooding Summit of 15 March 2013.	Emily McGuiness, Scrutiny Manager
7 May '13	Update report on the site management of the Gypsy Park Homes at Ilton and Tintinhull	✓		At the Scrutiny Committee meeting on 28 th February 2012 members received an update on the management of park home sites and requested a 12 monthly report on this issue.	Steve Joel, Assistant Director (Health & Well being) Ric Pallister – Portfolio Holder - Leader, Strategy and Policy

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
2 July '13	Police and Crime Panel (PCP)	✓		At the Scrutiny Committee meeting on 2 nd January 2013 it was agreed updates on the PCP would be provided twice a year. Cllr Tony Lock (SSDC representative on the Police and Crime Panel) will give a verbal update report.	Cllr Tony Lock
TBC	Health Scrutiny	✓		At the Scrutiny Committee meeting on 4 December 2012, the Scrutiny Manager suggested that a report be made regarding suggestions for Health Scrutiny arrangements in Somerset (as a result of attendance with the Scrutiny Chairman at a Scrutiny Network meeting)	Emily McGuiness, Scrutiny Manager
TBC	Monitor the implementation of the recommendations of the HomeFinder Somerset Review	✓		To give Scrutiny members an opportunity to ensure their recommendations as accepted by the HomeFinder Somerset Board are being implemented as stated.	Jo Gale Scrutiny Manager Ric Pallister – Portfolio Holder - Leader, Strategy and Policy
TBC	Localism – relationship between tiers of local government (County / District / Town and Parish) to ensure effective working	✓		Initial presentation to full Scrutiny Committee on the relevant legislative changes and how SSDC are planning to implement them.	Emily McGuiness, Scrutiny Manager
TBC	Report from the Yeovil Vision Board and the Market Towns Investment Group about the DCLG High Street Innovation Funding.	✓		This was requested at the Scrutiny Committee meeting on 3 July 2012 To receive a report from the Yeovil Vision Board and the Market Towns Investment Group regarding what has been done or is intended to be done with their share of the DCLG High Street Innovation Funding.	

Task & Finish Reviews

Date Commenced	Title	Members
December 2011	Review of Member Representation on Outside Organisations	Martin Wale – Review Chair Carol Goodall Dave Bulmer Colin Winder Gina Seaton Sue Osborne
March 2012	Council Tax Benefit Reduction	Carol Goodall – Review Chair Sue Steele Dave Bulmer Sue Osborne Jenny Kenton David Norris Colin Winder
August 2012	Health Inequalities Scrutiny Programme	Cathy Bakewell – Review Chair Carol Goodall Paul Maxwell
Likely to be May '13	Business Rates - Discretionary Rate Relief	To be agreed
Likely to be April '13	Countywide Review of the Somerset Homelessness Strategy	To be agreed
To be agreed	Review of the Market Towns Investment Group (MTIG)	To be agreed

Scrutiny Committee – 5 March 2013

13. Somerset Waste Board – Forward Plan (published on 18 February 2013)

FP Ref / Date proposed decision published in Forward Plan	Date / period when decision due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for tjhis?	Contact officer for representations to be made ahead of the proposed decision
<i>Forward Plan reference:</i> SWB/12/10/05 Proposed decision first published in Forward Plan dated 05/11/12	<i>To be taken on:</i> 22 February 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Budget 2013/14 <i>Decision:</i> To approve the budget for 2013/14	Draft Budget 2013/14 report to 14 December 2012 meeting	No exempt / confidential information anticipated.	Martin Gerrish Group Manager Environment Finance 01823 355303
<i>Forward Plan reference:</i> SWB/12/10/07 Proposed decision first published in Forward Plan dated 05/11/12	<i>To be taken on:</i> 22 February 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Business Plan 2013 -18 <i>Decision:</i> To consider partner comments and approve the Business Plan 2013 – 18	Draft Business Plan 2013-18 report to 14 December 2012 meeting	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/01/01 Proposed decision first published in Forward Plan dated 14/01/13	<i>To be taken on:</i> 22 February 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Chard Recycling Centre Proposed Traffic Management System <i>Decision:</i> To consider the proposals	None	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/01/02 Proposed decision first published in Forward Plan dated 28/01/13	<i>To be taken on:</i> 22 February 2013 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Shared Management Arrangements with the Gloucestershire Joint Waste Committee (GJWC) <i>Decision:</i> To consider an approach from the GJWC to share senior	SWP Business Plan 2012-17 as approved February 2012	Yes. Commercially sensitive exempt information may be set out in an appendix to the report. Decision may be held in private.	Steve Read Managing Director Somerset Waste Partnership 01823 625707

FP Ref / Date proposed decision published in Forward Plan	Date / period when decision due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact officer for representations to be made ahead of the proposed decision
		management on an interim basis for one year from 1 April 2013.			
<i>Forward Plan reference:</i> SWB/12/11/02 Proposed decision first published in Forward Plan dated 03/12/12	<i>To be taken on:</i> 22 March 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Service Review Outcome Report <i>Decision:</i> To note and comment on the outcome of the service review	Business Plan and Service Review process report to 29 June 2012 meeting	Yes. Commercially sensitive exempt information may be set out in an appendix to the report. Decision may be held in private.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/12/10/06 Proposed decision first published in Forward Plan dated 05/11/12	<i>To be taken on:</i> 22 March 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Review of actions from Business Plan 2012 – 16 <i>Decision:</i> To note the progress on implementing the actions for 2012 - 16	SWP Business Plan 2012-17 as approved February 2012	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/12/11/01 Proposed decision first published in Forward Plan dated 03/12/12	<i>To be taken on:</i> 22 March 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Future audit of the Somerset Waste Partnership <i>Decision:</i> To receive a presentation from Grant Thornton		No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/01/03 Proposed decision first published in	<i>To be taken on:</i> 22 March 2013 <i>By:</i> The Waste Board 10am, Luttrell Room,	<i>Title:</i> Update on the Adoption of Somerset County Council's Waste Core Strategy <i>Decision:</i>	Waste Core Strategy due to be adopted by SCC on 20 February 2013.	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707

FP Ref / Date proposed decision published in Forward Plan	Date / period when decision due to be taken and by whom (**)	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring a resolution for it to be considered in private and what are the reasons for this?	Contact officer for representations to be made ahead of the proposed decision
Forward Plan dated 28/01/13	County Hall	To note the adopted Strategy and comment on the process			
<i>Forward Plan reference:</i> SWB/13/02/01 Proposed decision first published in Forward Plan dated 11/02/13	<i>To be taken on:</i> 22 March 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Performance Monitoring – April 2012 to January 2013 <i>Decision:</i> To note the tonnage and performance results from April 2012 to January 2013	None	No exempt / confidential information anticipated.	Steve Read Managing Director Somerset Waste Partnership 01823 625707
<i>Forward Plan reference:</i> SWB/13/02/02 Proposed decision first published in Forward Plan dated 18/02/13*	<i>To be taken on:</i> 22 March 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Internal Audit Plan 2013/14 <i>Decision:</i> To approve the Internal Audit Plan 2013/14	None	No exempt / confidential information anticipated.	Alastair Woodland Audit Manager SWAP 01823 356160
<i>Forward Plan reference:</i> SWB/13/02/02 Proposed decision first published in Forward Plan dated 18/02/13*	<i>To be taken on:</i> 22 March 13 <i>By:</i> The Waste Board 10am, Luttrell Room, County Hall	<i>Title:</i> Internal Audit Reports <i>Decision:</i> To note the final reports and management responses.	None	No exempt / confidential information anticipated.	Alastair Woodland Audit Manager SWAP 01823 356160

* - identifies next to the Forward Plan reference any new entries to the plan since the previous weekly plan was published

Scrutiny Committee – 5 March 2013

14. Date of next meeting

Members are requested to note that the next meeting of the Scrutiny Committee will be held on Tuesday 2 April 2013 at 10.00am in the Main Committee Room, Brympton Way, Yeovil.
